

SOUTH HUNTINGTON UNION FREE SCHOOL DISTRICT



2024/25

DEVELOPMENTAL COMPREHENSIVE
COUNSELING PROGRAM
GRADES 9-12
(Walt Whitman)

High School Counseling Staff

Principal

Dr. John Murphy

Supervisor of Guidance k-12

Mr. Corey Blair

School Counselors

Ms. Keeyse Aparicio

Ms. Kiva Boozer

Mr. Mark Chapman

Ms. Carolyn Dooley

Ms. Christina Koromi

Ms. Ivette Moss

Ms. Crystalia Shepherd

Ms. Patricia Urgiles

School Psychologists

Ms. Katherine Carmichael

Ms. Cynthia Mandel

Ms. Kristen Tizzano

Ms. Bianca Steele

Assistant Principals

Ms. Alex Andrade

Mr. Jose Castillo

Dr. Kendall Richards

Dr. Scott Muller

Mr. Jon Varlamos

School Social Workers

Ms. Stacey Fletcher

Mr. Mark Graciani

Ms. Jennifer Provda

South Huntington School District

Mission: Together we identify and respond to the needs of the South Huntington community. We support and foster the developing academic, social, and emotional growth of all students.

Vision: For every student to obtain quality counseling services that will foster the knowledge and skills necessary to obtain the opportunities for college readiness and admittance, career exploration, training, and personal/social growth.

Introduction to the Counseling Center at Walt Whitman High School

Modern schools require modern solutions - which demand responsive, proactive, and sustainable counseling services to support student growth, achievement, and success. Therefore, the Comprehensive Counseling Plan (i.e., Guidance) was designed for two clearly defined branches of student needs. On one end, the plan exists to provide age-appropriate activities that promote personal, educational, and career goals for the future success of all students. Secondly, the plan defines the roles and responsibilities of educational stakeholders to assure community residents that academic success is prioritized for all pupils in the South Huntington Union Free School District.

The primary role of the school counseling plan is to enrich and enhance the learning experience for each student at Walt Whitman High School. The Counseling Center is proud to serve our community as a valuable resource - and our staff is committed to moving students toward achieving their dreams, goals, and aspirations. Collectively, we hope to challenge students to become self-sustainable and contributing members of the community.

The transition of title from “Guidance Counselor” to “School Counselor” is representative of how the role has changed in school buildings over the last several decades. The responsibilities and tasks look dramatically different - but all serve to benefit the development of each student toward their individualized educational pursuits. School counselors are not only in place for scheduling and post-secondary needs of students, but rather our role is highly integrated into the learning experience of pupils. There are active connections to teach social/emotional needs, develop self-esteem, embrace diverse identities of students, maximize academic potential, engage in career exploration and development, and partake in various committees (Building Support Team, Committee on Special Education, Crisis Response Team, Site-Based Management Team, SEL Committee), actively attend professional development educational trends, and network with counseling professionals at local, state, and national levels.

Walt Whitman High School Counseling Program Goals: Integrated with New York State Guidance Goals

Goal 1: Review each child's educational progress and career plans annually.

Goal 2: Provide an academic curriculum that will allow students to;

- a. Develop and implement post-secondary education and career plans.
- b. Help students who exhibit attendance, academic, behavioral, and/or adjustment problems.

Goal 3: Promote parental involvement and engagement in the educational process.

Goal 4: Routine collaboration with school community members to discuss policy and procedures of the Counseling Center.

Building Working Goals 2023-2024

1. Continue to evaluate high school Senior's College and Career plans through Naviance.
2. Continue to monitor, evaluate, and provide intervention to students with attendance difficulties.

2019 New York State Department of Education Regulations §100.2(j)

- i. Each school district shall have a guidance program for all students.
- ii. In grades 7-12, the guidance program shall include the following activities or services:
 - a. an annual review of each student's educational progress and career plans, with such reviews to be conducted with each student individually or with small groups by personnel certified or licensed as school counselors;
 - b. instruction at each grade level to help students learn about various careers and career planning skills conducted by personnel certified or licensed as school counselors or by classroom teachers in cooperation with school counselors;
 - c. other advisory and individual or group counseling assistance to:
 - (i) enable students to benefit from the curriculum,
 - (ii) help students develop and implement postsecondary education and career plans,
 - (iii) help students who exhibit any attendance, academic, behavioral or adjustment problems,
 - (iv) and encourage parental involvement.
 - d. Such advisory assistance, as listed above, shall be provided by teachers or counselors or by certified teaching assistants under the supervision of counselors or teachers. Such individual or group counseling assistance shall be provided by certified or licensed school counselors or by certified or licensed school psychologists or certified or licensed school social workers in cooperation with school counselors and the services of personnel certified or licensed as school counselors.

Academic

Program Objective: To review each child’s educational progress and provide assistance to enable students to benefit from the curriculum

Expected/Measurable Outcomes:

1. Students will be able to identify their own academic abilities and achievement levels.
2. Students will understand the relationship of academics to the world of work in relation to life at home, the surrounding community, and high school academics.
3. Students will be aware of the requirements for obtaining various types of high school diplomas, credentials, and corresponding seals (including Local, Regents through Alternate Pathways, Regents with Honors, Advanced Regents, Advanced Regents with Honors, Mastery in Math and/or Science, Skills and Achievement (SACC), and Career Development and Occupational Services (CDOS)).
4. Students will acquire the mindset, knowledge, and skills necessary to promote effective learning in school and across the academic life span.
5. Students will complete high school with the academic preparation necessary that will prepare them for post-secondary options.

Annual Assessment:

1. Review student report cards, Infinite Campus, state assessments, and standardized testing.
2. Monitor and review career assessments performed and logged through individual student portfolios on Naviance.
3. Feedback received from counselors, parents, and teachers.
4. Counselor evaluation of student’s understanding
5. Teacher/parent evaluation and feedback

Grade or Target Group	Program Activity	Tier	Staff & Resources	Date(s) of Activity
9th - 12th grade students	Ensure all students are taking required courses for graduation and that course rigor and supports are in place	1	School Counselor	Ongoing
9th - 12th grade students	Ensure all students are meeting graduation requirements as set forth by NYSED with a focus on college and career readiness.	1	School Counselor	Ongoing
9th - 12th grade students	Register and support students who need credit recovery programs (Alternative High School, Credit Recovery, SOAR, and HELP) to graduate on-time	3	School Counselor, Teachers, Administration (Assistant Principals, Alt. HS Principal), Parent/Guardian	Ongoing
9th - 12th grade students	Register and support students who need remediation (AIS, Learning Labs, peer tutoring, Project Excel/HW Help, regents review courses, before- and after-school extra help) to graduate on-time	2	School Counselor, Teachers, Administration (Assistant Principals, Project Excel Coordinator, Dean), Parent/Guardian	Ongoing
9th - 12th grade students	Track individual student diploma type, determine status of state examinations	1	School Counselor, Assistant Principal of Guidance	Ongoing
9th - 12th grade students	Attend Committee on Special Education/504 Annual Review Meetings. Review appropriateness of transition plan and academic progress. Determine if academic supports are suitable and effective for each student.	3	School Psychologist, Special Education Teacher(s), General Education Teacher(s), Supervisor of Special Education, Chairperson for Student Services, School Counselor	Ongoing during scheduled Annual Reviews
Incoming 9th grade students	Articulation Meetings - middle school personnel meet with high school personnel to discuss information regarding the needs of rising ninth grade students.	2	Middle School & High School School Administration, School Counselors, School Psychologists, School Social Workers,	Spring

9th - 12th grade students	Participate in multiple failure meetings. Monitor student performance, report and document actions/interventions on all students in counselors' caseload who have failed multiple courses. This includes a review of every student's report card throughout the school year; meetings with teachers and parents.	3	School Counselor, Assistant Principals, Parent/Guardian, Clerical Staff	Quarterly
9th - 12th grade students	Individual Progress Report (IPR) <ul style="list-style-type: none"> - Goal Setting - Infinite Campus access - Post-secondary planning 	1	School Counselor	Ongoing
Parent/Guardian of 9th grade students	9th Grade Night Meeting: Introduce parents to the comprehensive counseling program, develop an early partnership, and provide information to help parents understand high school requirements & expectations.	1	School Counselors, Assistant Principal of Guidance, 9th Grade Assistant Principal, Parent/Guardian	Fall
9th - 11th grade students and parent/guardian	Advance Placement Information Night (AP): Provide information to parents and students regarding the benefits of taking AP courses at Walt Whitman HS. School administration and department heads explain courses offered in each academic department, AP expectations, colleges that accept AP classes, and the AP exam.	1	School Counselors, Assistant Principal of Guidance, Principal, AP Teachers	Winter
8th - 11th grade students	Program Articulation: Meet with academic chairs to discuss new course offerings at the high school, changes in course requirements, and student experiences in the courses.	1	School Counselors, Assistant Principal of Guidance, Chairpeople, Assistant Superintendent of Curriculum & Instruction, Principal, Assistant Principal	Winter
8th - 12th grade students	Student Scheduling: Students will meet individually with their school counselor to determine their academic program for the following year.	1	School Counselor	Winter
9th - 12th grade students	Summer Scheduling Days: Students meet with a counselor to make adjustments to their upcoming academic year schedule.	1	School Counselors	Summer
9th - 11th grade students	Summer School Registration: Available to all students who failed a course during the academic year and need to earn credit over the summer.	2	School Counselors, Teachers, Assistant Principal of Guidance	Summer
9th - 11th grade students	STEAM Curriculum Fair: Students in grades 8-11 are invited to learn about the various clubs at Whitman.	1	Department Heads, Club Advisors, School Counselors, School Administration	Spring
9th - 12th grade students	Parent/Guardian-Teacher Conference Night: Parent/Guardian will have the opportunity to come to school and meet with his/her child's academic teacher to discuss how they are doing in class.	2	Teachers, School Administration, Chairpeople, Parent/Guardian	Winter
9th - 12th grade students	Make appropriate referrals to building committees and programs for student success (Positive Partnerships, Earn and Learn, ENL Mentoring)	2	School Administrators, Mentors, School Counselor, Teachers	Ongoing
9th & 10th grade students	Earn & Learn: incentive program through a community/school partnership	3	Assistant Principal, Community Mentor	Ongoing
9th - 12th ENL Students	ENL Library Visit	2	ENL Counselors, ENL Teachers	Fall, Spring

College & Career

Program Objective: To teach students about various careers and help them to develop career planning skills.

Expected/Measurable Outcomes:

1. Students will acquire the skills necessary to have a complete understanding of career development and the world of work.
2. Students will be able to successfully identify and use career resources as it relates to them.
3. Students will be able to understand the relationship between personal qualities, aptitude, and values in relation to selecting a career.

Annual Assessment:

1. Counselor evaluation of student's understanding
2. Monitor student usage of Naviance through the use of IPRs
3. Feedback received from parents and teachers, as well as saved career searches through Naviance career tools.

Grade or Target Group	Program Activity	Tier	Staff & Resources	Date(s) of Activity
10th & 11th grade students	Wilson Tech Visitation Day: Facilitate and chaperone a visitation day to Wilson Tech's various locations for students interested in pursuing vocational training while attending high school.	2	Assistant Principal of Guidance, School Counselors, BOCES Personnel	Winter
Parent/Guardian of 10th grade students	10 th Grade Night Meeting: Introduce parents to college and career planning and the Naviance program.	1	School Counselors, Assistant Principal of Guidance, 10th Grade Assistant Principal, Parent/Guardian	Spring
Parent/Guardian of 11th grade students.	11 th Grade Night Meeting: Introduce parents to the college exploration program and encourage an individual junior conference.	1	School Counselors, Assistant Principal of Guidance, 11th Grade Assistant Principal, Parent/Guardian	Fall
Parent/Guardian of 12th grade students	Grade 12 Senior College Night: An informational event with all counselors to highlight the application process.	1	School Counselors, Assistant Principal of Guidance, 12th Grade Assistant Principal, Parent/Guardian	Fall
9th - 12th grade students	Continuously instruct students and parents/guardians on tools and resources available via Naviance (college, career, and personal development)	1	School Counselor	Ongoing
11th - 12th grade students	Collaborate with students and parents on setting post-secondary goals; provide information on the college exploration and admission process.	1	School Counselors, Internship Coordinator	Ongoing
9th grade students	Group Instruction: Introduce resources on Naviance and provide instruction on developing a resume and the importance of maintaining it. Highlight academic support for transitioning to high school.	1	School Counselors	Fall
10th grade students	Group Instruction: Facilitate groups for students completing an interest inventory based on Holland Code (RIASEC) and an introduction to other assessments in order to promote self-awareness and career readiness through Naviance.	1	School Counselors	Spring
11th grade students	Group Instruction: Facilitate instruction on college exploration process through Naviance and introduction to the admission process.	1	School Counselors	Winter
Parent/Guardian and 11 th grade students	Invite parent/guardian for Junior Planning Conference: The purpose of the meeting is to individually meet with students and explain important tasks for the college application and planning process.	2	School Counselors	Winter/Spring

12 th grade students	Group Instruction: Promote the development of the post-secondary plans, such as college and career readiness.	1	School Counselors	Fall
12 th grade students	Provide individual guidance to students during the college exploration process, particularly with completing college applications, developing quality college essays, and meeting all required application requirements.	2	School Counselor	Fall/Winter
11 th - 12 th grade students	Alumni Day: Conduct assembly to provide students with information on how to succeed in college, presentations done by first and second year college students and alumni of Walt Whitman High School.	1	School Counselors, Assistant Principal of Guidance, Alumni	Spring
11 th - 12 th grade students	Fall/Spring College Fair	1	School Counselors, School Administrators, College Admissions Counselors	Fall/Spring
11 th and 12 th grade students & parents	College Financial Aid Night: Parents will have the opportunity to meet with a college financial aid adviser, who will outline the entire application process.	1	Chairperson of Guidance, Counselors, College Financial Aid Representative	Fall
9 th - 12 th grade students	Mock Interviews: Community members of various professions volunteer to meet with students who are interested in that field.	2	School Counselors, Instructional Technology Coach, Librarian	Winter
9 th - 12 th grade ENL students	Future Teachers: ENL students meet with bilingual staff to learn about various careers in education.	2	Bilingual School Counselor, ENL Coordinator, Bilingual Teaching Staff	Winter
11 th - 12 th Grade students	Local, regional, and national college admissions representatives meet with students to educate them about their campuses.	1	College Admissions Counselors, School Counselors, Assistant Principal of Guidance	Fall/Winter
12 th Grade students	On-site College Admission	2	College Admissions Counselors, School Counselors, Assistant Principal of Guidance, Clerical Staff	Fall/Winter
11 th - 12 th Grade students	Internship Program	2	School Counselors, Internship Coordinator	Ongoing
12 th grade students	Senior newsletter distributed with upcoming events and scholarship opportunities	1	School Counselors, clerical staff	Monthly
11 th - 12 th Grade students	College Visitation Trips	2	Project Excel, Tri-CYA, School Counselors	Fall/Spring
11 th -12 th Grade Students & Parent/Guardians	Membership in the North Shore College Consortium	1	School Counselor	Ongoing
ENL Students	Hispanic Men's Leadership Conference, Long Island Latin-Teachers Association: Women's Conference	2	ENL School Counselor, ENL Teachers, Assistant Principal	Annually

Social-emotional

Program Objective: To assist students with social-emotional development.

Expected/Measurable Outcomes:

1. Provide necessary support to students who are not meeting academic benchmarks to graduate in a timely manner.
2. Remedial and support classes will be utilized in order to support student achievement.
3. Students with behavioral and/ or socio-emotional issues will be able to identify better ways to cope/resolve difficulties
4. Students with adjustment problems will be able to elect to participate in individual or group counseling.

Annual Assessment:

1. Assess student involvement and interaction in groups.
2. Observe behaviors during individual meetings and conferences.

Grade or Target Group	Program Activity	Tier	Staff & Resources	Date(s) of Activity
9th - 12th grade students	Consult regularly with members of student services regarding students that would benefit from extra support in relation to academic failure, excessive absences, and emotional instability.	3	School Counselors, School Administrators, School Psychologist, Social Workers	Ongoing
9th - 12th grade students	Attend and refer students to weekly Building Support Team Meeting to discuss and develop a comprehensive plan of action for students deemed at-risk for academic failure, excessive absences, and personal/social instability.	3	School Counselors, School Psychologist, Social Workers, Administrators	Weekly
9 th grade students	Middle school personnel meet with high school personnel to discuss information regarding the needs of rising ninth grade students.	2	Middle School & High School School Administration, School Counselors, School Psychologists, School Social Workers,	Spring
9th - 12th grade students	Participate in attendance meetings: To identify students with excessive/unexcused absences to ensure that all supports and communication are occurring.	3	Attendance Teacher, School Administrators, and Social Workers	Ongoing
9th grade students	New Student Orientation: During the last week of August, all incoming 9th-grade students come in for a small group tour of the building.	1	Assistant Principals	Summer
9 th grade students	Group Instruction: School Psychologists and Social Workers meet with ninth grade classes to introduce student services and the available resources that they provide..	2	School Psychologists, Social Workers	Fall
New Entrants	Assist with the social, emotional, and cultural acclimation to the high school for new students.	3	School Counselor	Ongoing
9th - 12th grade students	Individual and group counseling with students to address personal, social, and emotional needs.	3	School Counselor, School Psychologist, Social Worker	Ongoing
9th - 12th grade students	Team Meetings	2	School Counselor, Assistant Principal of Guidance	Ongoing
9th - 12th grade students	Education Related Support Services (ERSS)	3	School Psychologists, Social Workers	Ongoing
9th - 12th grade students	Individual meetings	2	School Counselor	Ongoing
9th - 12th grade students	Positive Partnerships Program & ENL Mentoring	2	School Counselor, Assistant Principals, Teachers, Peer Mentors	Ongoing
9th - 12th grade students	Weekly check-ins, as needed for identified students.	2	School Counselor, School Administration,	Ongoing

9th - 12th grade students	General Student Organization leadership training	2	School Counselor, Grade level Advisors	Fall/Spring
9th - 12th grade students	Awareness campaigns throughout school year to promote mental health (Suicide Prevention, Anti-Bullying, etc.)	1	Club Advisors	Ongoing
9th - 12th grade students	Social Emotional Learning Survey administered to students & parents	1	Assistant Superintendent for Pupil-Personnel Services, School Administrators	Fall
9th - 12th grade students	Social Justice Ambassador program in collaboration with the Anti-Bias Task Force in the Town of Huntington.	2	Advisor, Assistant Principal of Guidance	Ongoing

Response Interventions

I. Attendance

Program Objective: To assist students who exhibit attendance concerns.

Expected/Measurable Outcomes:

1. Student attendance will improve for excessive truancy.
2. Student incidents of tardiness will be reduced.

Annual Assessment:

1. Review attendance reports on case-by-case (daily, weekly, monthly, etc.)
2. Overview of the cumulative attendance report

Grade or Target Group	Program Activity	Tier	Staff & Resources	Date(s) of Activity
9th - 12th grade students	Daily recording of attendance	1	Classroom Teachers, Clerical Staff	Ongoing
9th - 12th grade students	Time stamping technology for student whereabouts throughout the school day.	1	Assistant Principal, Classroom Teachers, School Counselors	Ongoing
9th - 12th grade students	Attendance available on Parent Portal for families and Infinite Campus for staff.	1	All Staff	Ongoing
9th - 12th grade students	Parents are notified after 1st period and at the end of the day, if absent for 4 or more periods, with an automated phone call, and parent square notification.	2	Clerical Staff	Daily, twice
9th - 12th grade students	Daily/weekly attendance monitoring	2	All Staff	Ongoing
9th - 12th grade students	Referral to Attendance Officer for chronically truant students and scheduling of parent/guardian meetings.	3	School Counselor, Assistant Principal(s), and Attendance Officer	Ongoing
9th - 12th grade students	Individual counseling and possible referral for outside agencies	3	School Psychologist, Social Worker, School Counselor	Ongoing
9th - 12th grade students	Disciplinary consequences and privileges revoked for continued truancy	3	Attendance Officer, Administrative Dean	Ongoing
Students with excessive absence	Home Visit	3	Assistant Principal, Social Worker, School Psychologist, School Counselor, and Attendance Officer	Ongoing

Students with excessive absence	PINS referral	3	Assistant Principal, Social Worker, School Psychologist, School Counselor, and Attendance Officer	Ongoing
Students with excessive absence	Child Protective Services (CPS) referral	3	Assistant Principal, Social Worker, Attendance Officer, School Psychologist	Ongoing

II. Behavioral or Adjustment

Program Objective: To assist students who exhibit behavioral or adjustment concerns.

Expected/Measurable Outcomes:

5. Students with behavioral or adjustment difficulties will be able to identify better ways to cope/resolve challenges
6. Students with adjustment difficulties will be able to elect to participate in individual or group counseling to attempt to resolve their challenges.
7. Students will make appropriate decisions regarding what is acceptable behavior.

Annual Assessment:

6. Review the number of disciplinary referrals.
7. Teacher/counselor observations of student behavior.

Grade or Target Group	Program Activity	Tier	Staff & Resources	Date(s) of Activity
9th - 12th grade students	Individual counseling and possible referral for outside agencies	3	School Psychologist, Social Worker, School Counselor	Ongoing
9th grade students	Summer orientation for 9th grade students and families	1	Teachers, Counselors, Assistant Principal, Principal	Summer
9th - 12th grade students	Collaboration between classroom teachers and Pupil Personnel Services	1	Classroom Teacher, School Psychologist, Social Worker, School Counselor, IEP Response/CR Teacher	Ongoing
Students with excess behavioral incidents	Referral to BST committee	2	Assistant Principal, Chairperson of Student Services, Social Worker, School Psychologist, School Counselor, Dean	Ongoing
Students with excess behavioral incidents	Parent/Guardian meetings	3	Classroom Teacher, School Psychologist, Social Worker, School Counselor, IEP Response/CR Teacher	Ongoing
Students with excess behavioral incidents	Disciplinary consequences and/or privileges revoked	3	Administration, Dean	Ongoing
Students with excess behavioral incidents	PINS referral, AFY recommendation	3	Assistant Principal, Social Worker, School Psychologist, School Counselor, and Attendance Officer	Ongoing

Parent Involvement

Program Objective: To encourage parental involvement in the educational process.

Expected/Measurable Outcomes:

8. Parents will understand the range of educational programs and services that are available to their child.
9. Parents will assist by partaking in their child's educational program by being present at meetings with their counselor.
10. Parents will participate in the early stages of post-secondary planning and help plan their child future.

Annual Assessment:

8. Parent feedback during formal and informal meetings
9. Attendance at various school events
10. Observations by the guidance counselors, administration, and staff

Grade or Target Group	Program Activity	Tier	Staff & Resources	Date(s) of Activity
9th - 12th students, parents/guardians	Parent Square messages, Naviance emails, and department mailings	1	School Counselors, School Administrators	Ongoing
9th - 12th students, parents/guardians	Site Based Management - committee that discusses how to make improvements within the school. fundraises for identified needs and organizes informational presentations.	2	SBM Committee - administration, teachers, students, TA, clerical staff, parents, community members	Ongoing
9th - 12th grade students	Parent University: An event where parents come to learn the very latest in a vast array of current topics. There are workshops led by area professionals that deal with everything from; Raising a Thinking Child, Community Safety, Adolescent Depression and Suicide Prevention, to College Prep At Its Best, Bullying, and Drugs and Alcohol prevention.	1	School Psychologists, Social Workers, Drug Counselor, School Administrators, School Counselors	Spring
Parent/Guardian 9th-12th grade students	Parents Helping Parents: Educate parents on the college exploration and application process from parents' perspective.	1	Assistant Principal of Guidance, PTA, Parents (Volunteers), Chairperson of Student Services	Spring
Parent/Guardian 11th-12th grade students	Access-VR parent informational night	3	Transition Coordinator, Access Counselor	Spring
Parent/Guardian 9th grade students	Small group tours for parents/guardians of incoming freshmen	2	School Administration	Summer
Parent/Guardian 9th-12th grade students	Individual parent meetings with counselor	3	School Counselor, Parent/Guardian	Ongoing
Parent/Guardian 9th-12th grade students	Guidance Advisory Meeting	2	Assistant Principal of Guidance, School Counselor, School Administration, teacher, parent/guardian	Fall, Spring
Parent/Guardian 9th-12th grade students	Access to Infinite Campus Parent Portal with updated grades, academic progress, and assignments.	1	Teacher, Parent/Guardian, School Counselor	Ongoing
9th - 12th grade students	Counseling Center webpage is regularly updated with educational resources.	1	School Counselors	Ongoing
Parent/Guardian 9th-12th grade students	Food pantry	1	Food pantry coordinator	Ongoing

Parent/ Guardian 9th-12th grade students	All events offered bilingually in Spanish	1	Staff and translators	Ongoing
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Walt Whitman High School Counseling Department Delivery System

Direct Student Services

The counseling curriculum provides developmental activities that address academic, career, and personal/social needs of students K-12. This is accomplished through:

- Classroom Activities: school counselors present lessons in the classroom.
- Group Activities: school counselors conduct group activities outside of the classroom to address students' particular needs.

Individual Student Planning

Counselors monitor students' progress so they may achieve success in academic, personal/social, and career areas. This may be accomplished through:

- Individual or Small Group: Work with students in analyzing and evaluating abilities, interests, skills, and achievements.
- Individual or Small Group Advisement: Work directly with students on achieving success in personal/social, academic, and career areas.
- Case Management: Monitor individual students' progress.
- Placement: Collaborate with school staff in determining the best educational setting for students as they meet their academic and social goals.

Responsive Services

- School counselors provide support and interventions to meet the needs of students. This is accomplished through
- Individual and Small Group Counseling: Counseling is provided for students experiencing social, emotional, personal, or academic difficulties.
- Crisis Counseling: Short-term counseling that is provided to students, families, or staff as an immediate intervention to a crisis.

Indirect Student Services

- **Referrals:** School counselors provide families with a variety of resources, both inside and outside of school, to better serve our students.
- **Consultation:** School counselors collaborate with families, school staff, and community agencies to develop interventions for students.
- **Interdisciplinary Activities:** School counselors collaborate with school staff to implement counseling curriculum across content areas.

System Support

- School counselors assess the effectiveness of the counseling program. This is accomplished through:
- Teaming: School counselors participate in district-wide and building-level committees.
- Professional Development: School counselors regularly participate in training, conferences, and meetings to update their knowledge and skills.
- Program Promotion: School Counselors provide orientation and information regarding the programs to the greater community via websites, counseling newsletters, and presentations.
- Program Management and Evaluation: School counselors regularly collect and analyze data to evaluate the program and continue updating program activities.

Advisory Committee

- The advisory council is a representative group of stakeholders (e.g., parents, staff, community, administration, etc.) selected to review and advise on the implementation of the school counseling program.
- A list of the advisory council members and their stakeholder positions.
- The agendas from at least two meetings – one from the fall semester and one from the spring semester.
- The minutes from the meetings for which agendas are provided.